

## **HHS CUT POLICY**

### **School Year 2008/2009**

Our official cut policy is as follows:

#### 1<sup>st</sup> Cut:

Teacher contact – call parent and assign consequence (e.g. 10<sup>th</sup> period detention, zero for class).

#### 2<sup>nd</sup> Cut:

Teacher **MUST** fill out an ODR form and submit to building level Dean and they will assign Saturday School, parental conference or contact will be made to reiterate the seriousness of cutting and the potential loss of credit. Original ODR will be given back to the Teacher.

#### 3<sup>rd</sup> Cut:

Teacher will re-submit original ODR with the 3<sup>rd</sup>, 4<sup>th</sup>, etc., cut to the building level Dean who in turn will escort the student to his/her Guidance Counselor to process a Drop from that class. Parents will receive a letter in the mail regarding the change.